

SWIMMING AND WATER SAFETY TEACHER

UNIT COMPLETION AND LICENCE



SECTION 1

UNIT COMPLETION

SWIMMING AND WATER SAFETY TEACHER



Candidate Details

Name:		Email:	
Phone:		WWCC # NSW <i>U18 N/A</i>	
Date of Birth:		WWVP ACT/TAS <i>Provide copy of card U16 N/A</i>	
Training Course Date:		Training Course Venue:	

Candidate Responsibilities

This application contains evidence of the training that needs to be completed “on the job. This section of the application is an official document that provides evidence of:

SISCAQU024 - Teach water familiarisation, buoyancy and mobility skills
 SISCAQU026 - Teach swimming strokes

Candidates submitting this application must have successfully completed the online learning, face-to-face course and received a transcript for the following units:

SISCAQU023 - Plan swimming lessons
 SISCAQU025 - Teach water safety and survival skills
 SISCAQU020 - Perform water rescues.
 HLTAID009 - Provide cardiopulmonary resuscitation

You are responsible for ensuring that:

- Section one is completed in its entirety and submitted in good condition.
- Section two is completed in its entirety and submitted in good condition
- The application is made available to your employer and/or Workplace Supervisor when required.
- Your Workplace Supervisor keeps your records up to date by signing the appropriate sections as required.

Upon completion of the required components, you must return your application via email to your nearest Royal Life Saving office.

Approved Royal Life Saving Workplace Supervisor

Name:		Date of Birth:	
Phone:		Email:	
Facility:			

Workplace Supervisor Responsibilities

An Approved Royal Lifesaving Workplace Supervisor is someone that has the appropriate skills, knowledge, and expertise to be able to monitor your progress. A Royal Lifesaving Workplace Supervisor must be:

- A qualified Swim Teacher, at which you are being inducted and with a minimum of 3 years with the skillset SSSS00132 - Swimming and Water Safety Teacher, **or**
- The Swim School Supervisor / Manager or equivalent **or**
- A Risk Manager/WHS Manager within the Council or Organisation with suitable Swim Teacher knowledge

They should be actively involved in swim school activities and current in industry knowledge Your Workplace Supervisor must be listed with Royal Life Saving as an approved Royal Life Saving Workplace Supervisor. Your Royal Life Saving Workplace Supervisor is expected to:

- Provide feedback.
- Maintain records relating to any other workplace training, progress & achievement.
- Liaise with Royal Life Saving regarding any issues that may arise during the application process.

If you do not have access to an appropriate person to act as the Royal Life Saving Workplace Supervisor, please contact your nearest Royal Life Saving office. Note the supervisor mentoring the participants **does not** have to be different to the actual Workplace supervisor signing off on the licence application. Suitable Workplace supervisors can download the application form from www.drowningprevention.org.au

The Royal Lifesaving workplace supervisor is responsible for the following

Sign off section 1

Showing the candidate has completed the lessons required to be issued the statement of attainment for both
 SCSAQU024 - Teach water familiarisation, buoyancy and mobility skills
 SCSAQU026 - Teach swimming strokes

Sign off section 2

Showing the candidate has completed on the job training hours and is a competent and confident swimming teacher

Unit of Competency Criteria

Use the below check box, (**tick or cross**) to ensure candidates are completing all the requirements within their 30-minute lessons.

SISCAQU024 - Teach water familiarisation, buoyancy, and mobility skills		SISCAQU026 - Teach swimming strokes	
Teach three predesigned group water familiarisation, buoyancy, and mobility lessons:		Teach three predesigned group swimming stroke lessons:	
<input type="checkbox"/>	each with a minimum duration of 30 minutes	<input type="checkbox"/>	each with a minimum duration of 30 minutes
<input type="checkbox"/>	each with at least four learners	<input type="checkbox"/>	each with at least four learners
Instruct aspects of water familiarisation skills		Across the above three lessons collectively, teach aspects of:	
<input type="checkbox"/>	entering, leaving, and moving through water	<input type="checkbox"/>	freestyle
<input type="checkbox"/>	getting face wet	<input type="checkbox"/>	backstroke
<input type="checkbox"/>	submerging and opening eyes under water	<input type="checkbox"/>	butterfly
<input type="checkbox"/>	regaining a standing position from a front and back floating position	<input type="checkbox"/>	breaststroke
<input type="checkbox"/>	Breathing	For each individual lesson above:	
Instruct aspects of buoyancy and mobility skills		<input type="checkbox"/>	teach one stroke (freestyle, backstroke, butterfly breaststroke) as the main focus for the lesson
<input type="checkbox"/>	front, back and side floating	<input type="checkbox"/>	brief learners and provide safety information tailored to the aquatic environment and types of activities
<input type="checkbox"/>	gliding	<input type="checkbox"/>	use teaching and communication techniques suited to learner needs
<input type="checkbox"/>	torpedo	<input type="checkbox"/>	modify at least two aspects of the lesson plan and activities in response to learner needs
<input type="checkbox"/>	sculling	<input type="checkbox"/>	
<input type="checkbox"/>	treading water	<input type="checkbox"/>	
<input type="checkbox"/>	stroke exploration	<input type="checkbox"/>	
For each of the above three lessons:		<input type="checkbox"/>	complete accurate lesson records which include learner progress notes, feedback from learners, parents or carers, and evaluation of the lesson
<input type="checkbox"/>	Brief learners and provide safety information tailored to the aquatic environment and types of activities	<input type="checkbox"/>	
<input type="checkbox"/>	use teaching and communication techniques suited to learner needs	<input type="checkbox"/>	
<input type="checkbox"/>	modify at least two aspects of the lesson plan and activities in response to learner needs	<input type="checkbox"/>	
<input type="checkbox"/>	complete accurate lesson records which include learner progress notes, feedback from learners, parents or carers, and evaluation of the lesson.	<input type="checkbox"/>	

SISCAQU024 - Teach water familiarisation, buoyancy and mobility skills

Candidate to complete after teaching one of the 3 lessons in water familiarisation, buoyancy, and mobility skills

Lesson Date		
Lesson Duration		
Aim of Lesson		
Student Attendance	Student 1	
	Student 2	
	Student 3	
	Student 4	

Learner Progress notes

Include improvement on Skill / Confidence

Student 1	
Student 2	
Student 3	
Student 4	

Feedback from Learners

Include Enjoyment / motivation to practice / enthusiasm for learning / patience / appreciation of encouragement

Student 1	
Student 2	
Student 3	
Student 4	

Evaluation

What went well, Lesson content, communication, corrections and application, safety measures, modifications

What went well	
What modifications were made	
What would you change next time	

SISCAQU026 - Teach swimming strokes

Candidate to complete after teaching one of the 3 lessons in teaching swimming strokes skills

Lesson Date		
Lesson Duration		
Aim of Lesson		
Student Attendance	Student 1	
	Student 2	
	Student 3	
	Student 4	

Learner Progress notes

Include improvement on Skill / Confidence

Student 1	
Student 2	
Student 3	
Student 4	

Feedback from Learners

Include Enjoyment / motivation to practice / enthusiasm for learning / patience / appreciation of encouragement

Student 1	
Student 2	
Student 3	
Student 4	

Evaluation

What went well, Lesson content, communication, corrections and application, safety measures, modifications

What went well	
What modifications were made	
What would you change next time	

SECTION ONE UNIT COMPLETION

Unit Completion Record Sheet

To gain the two unit of competencies, Candidates need to demonstrate their knowledge, skills, and abilities by teaching three predesigned group water familiarisation, buoyancy, and mobility lessons and three predesigned group swimming stroke lessons. **Each with a minimum duration of 30 minutes and each with at least four learners**

Workplace supervisor to complete after candidate has completed the following:

- Taught 3 lessons in SISCAQU024 - Teach water familiarisation, buoyancy and mobility skills
- Completed the records, progress, feedback, and evaluation for SISCAQU024 - Teach water familiarisation, buoyancy and mobility skills
- Taught 3 lessons in SISCAQU026 - Teach swimming strokes
- Completed the records, progress, feedback, and evaluation for SISCAQU026 - Teach swimming strokes

Candidates have already received a Statement of Attainment with the below units and are competent in the following units through their online and face to face delivery:

- SISCAQU023 - Plan swimming lessons
- SISCAQU025 - Teach water safety and survival skills
- SISCAQU020 - Perform water rescues
- HLTAID009 - Provide cardiopulmonary resuscitation

Once the candidates have completed and submitted their practical assessment in the following units, they will receive the following units:

- SISCAQU024 - Teach water familiarisation, buoyancy and mobility skills
- SISCAQU026 - Teach swimming strokes

Assessment Summary

Please view and tick the information provided on page six (6) that outlines the unit criteria to achieve competency

Performance	Competent	Not Yet Competent
3 x lessons SISCAQU024 Teach water familiarisation, buoyancy and mobility skills		
3 x lessons SISCAQU026 Teach swimming strokes		
Comments		

Candidate Signature	
Workplace Supervisor signature	

* Please send completed section one to your nearest Royal Life Saving office via email, please see contact details on back page

OFFICE USE ONLY

Assessor Name	Assessor Signature	Date
Processed by	Signature	Date

SECTION 2

LICENCE COMPLETION

SWIMMING AND WATER SAFETY TEACHER



SECTION TWO LICENCE COMPLETION

Candidate Details

Name:		Email:	
Phone:		WWCC # NSW <i>U18 N/A</i>	
Date of Birth:		WWVP ACT/TAS <i>Provide copy of card</i> <i>U16 N/A</i>	
Training Course Date:		Training Course Venue:	

Approved Royal Lifesaving Workplace Supervisor Details

Name:		Date of Birth:	
Phone:		Email:	
Facility:			

RLS NSW/ACT/TAS offers a Swim Teacher Licence which meets industry standards. This Licence is valid for three years from when you complete the training. The initial Licence is free for candidates who complete the RLS NSW/ACT/TAS Swim Teacher Course.

A Licence fee of \$25 is applicable for anyone who has obtained a current base qualification from an alternative provider and would like a RLS licence or if they wish to renew their licence after the 3-year period, a fee of \$150 is applicable following appropriate ongoing Professional Development.

Candidates require the following to submit a registration request for a license:

- SSISS00132 - Swimming and Water Safety Teacher skillset (e.g., RLS Swim Teacher)
- Current HLTAID009 - Provide cardiopulmonary resuscitation Statement of Attainment
- Current Working with Children Check (WWCC – u18 NA for NSW and WWVP – u16 NA provide copy of your card for ACT/TAS)

This application contains evidence of practical teaching hours that need to be completed “on the job” to apply for your Swim Teacher Licence.

The Candidate is to complete and be mentored over a **minimum 9-hour period** and until deemed competent of classes for ages 3–12-year-olds. The candidate is to be assessed under supervision with a workplace supervisor to be deemed competent. Where possible provide a variety or change to the level of learners. (3 hrs. have already been completed with the statement of attainment sign off)

RLS NSW/ACT/TAS offers a Swim Teacher Licence which meets industry standards. This Licence is valid for three years from when you complete the training. The initial Licence is free for candidates who complete the RLS NSW/ACT/TAS Swim Teacher Course.

Swim Teacher Licence

Date	Level/age of class	Notes

Licence Completion

Candidates must demonstrate the following:

- Maintain class control at all times
- Provide a safe environment for learners
- Promptly and correctly identify any students at risk
- Promptly identify and correct swimming techniques or skills with appropriate teaching methods
- Promptly and correctly identify any hazardous or challenging behaviour and manage class accordingly
- Ensure all children are engaged in the class at all times
- Timeframes managed according to lesson plan

Candidate Signature	
Workplace Supervisor signature	

* Please send completed section two to your nearest Royal Life Saving office via email, please see contact details on back page

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